

**REAL ESTATE APPRAISERS BOARD MEETING
MINUTES
MADISON, WI
JUNE 26, 2002**

PRESENT: LaMarr Franklin, Patrick Buckett, Mark Kowbel, DeAnn Brosman,
Dennis Farrar, Sharon Fiedler, Roger Roslansky

STAFF PRESENT: Ruby Jefferson-Moore, and Pamela Meicher

GUESTS: Debbie Conrad, WRA

CALL TO ORDER

LaMarr Franklin called the meeting to order at 9:35 a.m. A quorum of voting members was present.

ADOPTION OF AGENDA

MOTION: Roger Roslansky moved, seconded by Mark Kowbel, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES (4/24/02)

MOTION: Patrick Buckett moved, seconded by Mark Kowbel, to approve the minutes of 4/24/02 as published. Motion carried unanimously.

ADMINISTRATIVE REPORT

2002 Meeting Dates

The Board discussed whether to increase meetings from five to six each year. If additional meetings are required, they will be scheduled as necessary.

Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules

This was informational only.

BOARD MEMBER ACTIVITY

No new activities to report.

LEGISLATION

The REA Education Advisory Committee recommended approval of the Department to adopt AQB Exposure draft reflected on Trainee Real Property Appraiser Classification. Once the AQB Exposure draft is approved, statutory changes would need to be drafted.

MOTION: Mark Kowbel moved, seconded by DeAnn Brosman, to recommend to the Department to revise the Statutes to include Trainee Credentials. Motion carried.

EDUCATION ISSUES

REPORT OF THE REA EDUCATION ADVISORY COMMITTEE

Members of the REA Education Advisory Committee, Mark Kobel and DeAnn Brosman, recommended that the Board write to the Appraiser Qualifications Board (AQB) again concerning the Second Exposure Draft on revising the Real Property Appraiser Qualification Criteria.

MOTION: Patrick Bucket moved, seconded by Mark Kowbel to write to the Appraiser Qualifications Board again concerning the revision of the Real Property Appraiser Qualification Criteria. Motion carried unanimously.

DeAnn Brosman and Mark Kowbel discussed continuing education issues. No decision has been made on the criteria for distant education in reference to who will assess the course design and delivery mechanism of courses submitted for approval. Discussions will continue, keeping in mind that distant education needs to be consistent with AQB requirements.

The Board has decided to take no action on core curriculum until the AQB makes a final decision.

Update on CE Audit Review (Lydia Bridge, Barb Showers)

Lydia reported on the Real Estate Appraiser continuing education audit. The Department is currently in the process of setting up policies to determine what will happen to licensees who are not in compliance with continuing education requirements. The Department has been in touch with other states regarding how they handle continuing education issues.

ADMINISTRATIVE RULES

Public Hearing

Chair LaMarr Franklin called to order at 10:00 a.m. the public hearing on proposed administrative rule changes. Hearing records reflect corrections made by Ruby Jefferson-Moore relating to the proposed effective dates of the rules.

The Board hearing adjourned at 10:06 a.m.

Update on Administrative Rule Changes

Legal Counsel, Ruby Jefferson-Moore, reviewed various administrative rule changes re: USPAP 2003. There was some discussion on course requirements.

APPRAISAL FOUNDATION

Proposed Revisions to 2002 USPAP

Ruby Jefferson-Moore, Legal Counsel, distributed information on ASB's (Appraisal Standards Board) final Proposed Revisions to 2002 USPAP to the Board.

APPRAISER QUALIFICATION BOARD

Appraiser Qualifications Board's Proposed Revisions to Appraiser Qualification Criteria

Ruby Jefferson-Moore, Legal Counsel, distributed the Second Exposure Draft on revising the Real Property Appraiser Qualification Criteria. They also reviewed a letter from the Appraiser Qualifications Board relating to the Board's comment on the 1st Exposure Draft.

ASSOCIATION OF APPRAISER REGULATORY OFFICIALS

AARO 2002 Regional Conference, Mark Kowbel

Mark Kowbel attended and would like to see all Board members attend the next conference. Title XI Real Estate Appraisal Reform Amendments were discussed.

EXAMINATION ISSUES

None.

DISCUSSION RELATED TO LICENSED APPRAISER EXPERIENCE HOURS

The Board recommends changing the License Appraiser Experience hours from 500 to 2000 hours. As of July 1, 2002, Wisconsin is the only state that requires 500 hours of experience. The Board does realize that discussion needs to take place on how to assist Wisconsin Real Estate Appraiser candidates in getting more hours towards their certification.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Noted

NEW BUSINESS

Noted

PRESENTATION OF PROPOSED STIPULATIONS BY DIVISION OF ENFORCEMENT

No stipulations were presented.

CLOSED SESSION

MOTION: LaMarr Franklin moved, seconded by Roger Roslansky, to convene the meeting into closed session to consider discipline of persons licensed by the board or the investigation of charges against such persons [s. 19.85(1)(b), Stats.] and, to consider individual histories or disciplinary data [s. 19.85(1)(f), Stats.] Roll call vote: LaMarr Franklin-yes, Patrick Buckett-yes, Mark Kowbel-yes, DeAnn Brosman-yes, Dennis Farrar-yes, Sharon Fiedler-yes, Roger Roslansky-yes. Motion carried unanimously..

Open Session recessed at 12:10 p.m.

RECONVENE TO OPEN SESSION

MOTION: Mark Kowbel moved, seconded by Dennis Farrar, to reconvene the meeting into open session at 12:25 p.m. Motion carried unanimously.

Case Closings

MOTION: Patrick Buckett moved, seconded by Roger Roslansky, to close complaints **98 APP 020, 98 APP 021, and 98 APP 022**, on the basis of an Administrative Closure. Motion carried.

MOTION: Dennis Farrar moved, seconded by Patrick Buckett, to close complaint **01 APP 035**, for no violation. Motion carried.

MOTION: Mark Kowbel moved, seconded by Dennis Farrar, to close complaint **99 AP 009**, on the basis of Lack of Jurisdiction. Motion carried.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None

ADJOURNMENT

MOTION: Mark Kowbel moved, seconded by Patrick Buckett, to adjourn the meeting at 12:55 p.m. Motion carried unanimously.

Next Meeting: 08-28-02

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